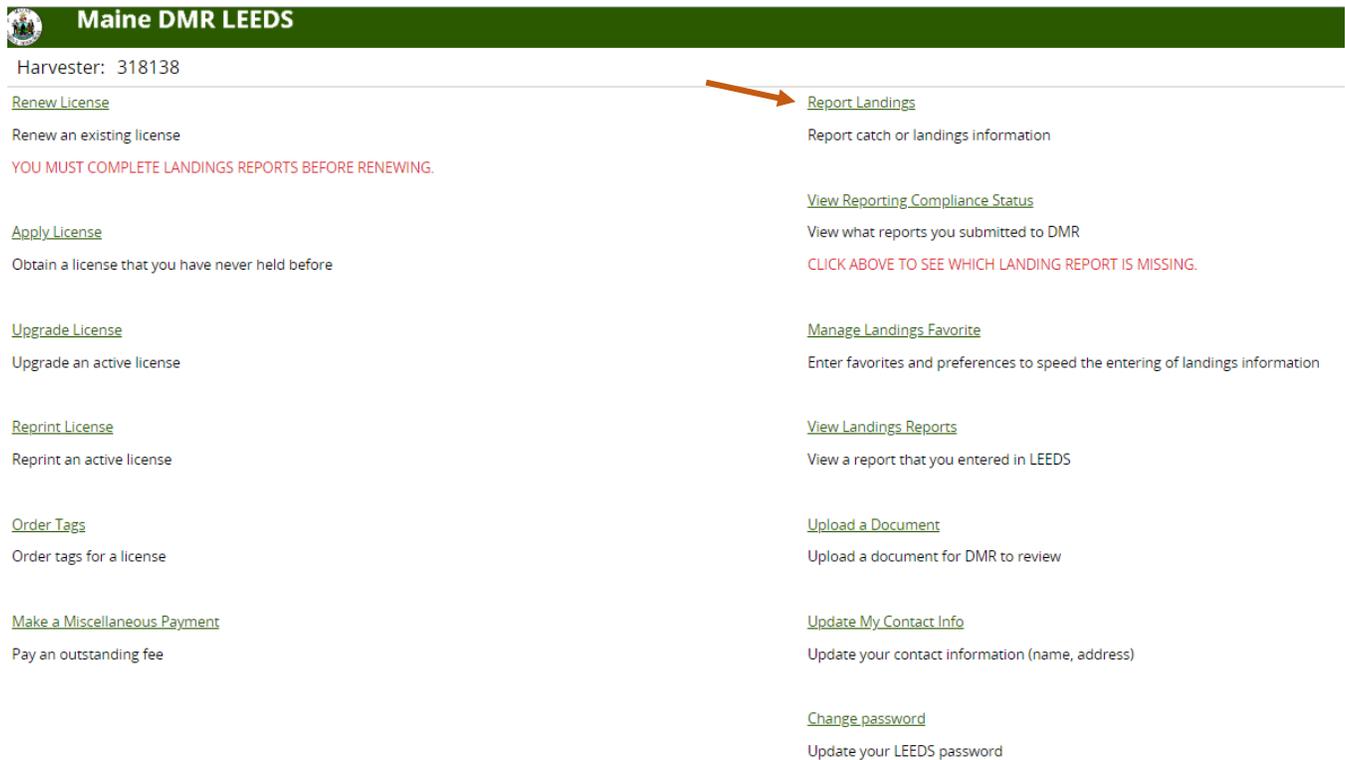


FILE A POSITIVE LANDINGS REPORT- SEAWEED

1. Click on “Report Landings” to file a positive report.



Maine DMR LEEDS

Harvester: 318138

[Renew License](#)
Renew an existing license
YOU MUST COMPLETE LANDINGS REPORTS BEFORE RENEWING.

[Apply License](#)
Obtain a license that you have never held before

[Upgrade License](#)
Upgrade an active license

[Reprint License](#)
Reprint an active license

[Order Tags](#)
Order tags for a license

[Make a Miscellaneous Payment](#)
Pay an outstanding fee

[Report Landings](#)
Report catch or landings information

[View Reporting Compliance Status](#)
View what reports you submitted to DMR
CLICK ABOVE TO SEE WHICH LANDING REPORT IS MISSING.

[Manage Landings Favorite](#)
Enter favorites and preferences to speed the entering of landings information

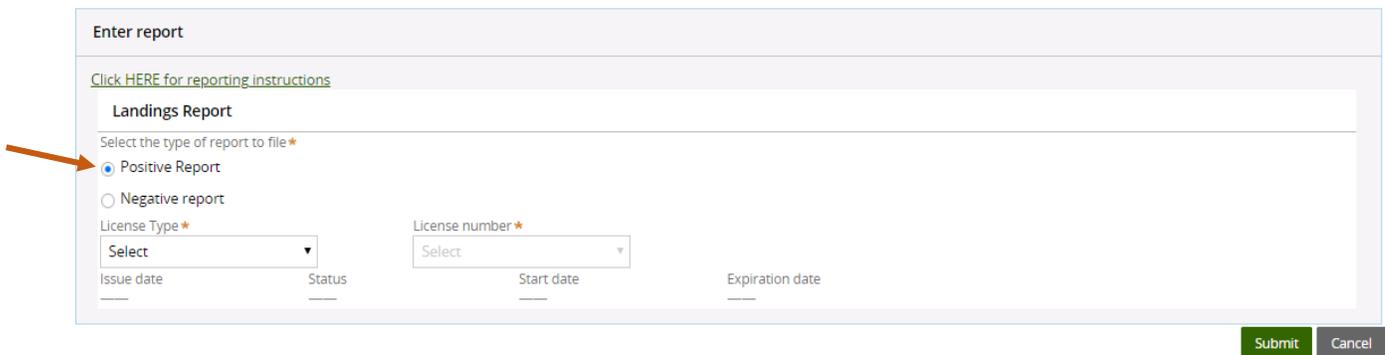
[View Landings Reports](#)
View a report that you entered in LEEDS

[Upload a Document](#)
Upload a document for DMR to review

[Update My Contact Info](#)
Update your contact information (name, address)

[Change password](#)
Update your LEEDS password

2. Select “Positive Report.”



Enter report

[Click HERE for reporting instructions](#)

Landings Report

Select the type of report to file *

Positive Report

Negative report

License Type *

License number *

Issue date Status

Start date Expiration date

- Next, select the license type and number that you want to report for by using the drop-down arrows. Once the license type has been selected, click "Submit"

Harvester Test Cancel

LANDINGS REPORT

Select the type of report to file*

Positive Report
 Negative Report

License Type* License number*

Issue date Status Expiration date

Submit Cancel

- The first section of the report is "General Information." Here you'll select the trip date and vessel (if used). You can select the date by using the calendar icon or by using the drop-down arrows to select month, day and year.

Maine DMR LEEDS 31

LANDINGS REPORT (CR-669)

[Click HERE for reporting instructions](#)

General Information

Trip Start Date (Do not select a Future Date)* Unload Date (Do not select a Future Date)* Vessel Name*

Fishing & Sea Time

Number of Crew (including Captain)*

Sea Time* Sea Time Units*

Fishing & Landing Area

Seaweed Sector* [Click here for map of seaweed sectors](#)

State Landed*

Port Landed*

For the port, enter the first few letter of the port name, then select result from the drop down list displayed.

- The second section of the report is "Effort Information." Here you'll type or select using the drop-down arrows the gear type and quantity, # of crew, sea time, seaweed sector, port and state landed. You can click on the link "Click here for map of seaweed sectors" if you need to look up what to use for a sector (area you fished).

Effort Information

Gear Information	Fishing & Sea Time	Fishing & Landing Area
Gear* <input type="text" value="KNIFE"/> *	Number of Crew (including Captain)* <input type="text" value="1"/> *	Seaweed Sector* Click here for map of seaweed sectors <input type="text" value="06-16"/> *
Quantity of gear * <input type="text" value="1"/> *	Sea Time * Sea Time Units * <input type="text" value="2"/> <input type="text" value="Hours"/> *	State Landed* <input type="text" value="Maine"/> *
		For the port, enter the first few letter of the port name, then select result from the drop down list displayed. Port Landed* <input type="text" value="Boothbay Harbor"/> *

- Once you are done with the effort information, click "Add Catch Information" and another window will drop down.

Effort Information		
Gear Information	Fishing & Sea Time	Fishing & Landing Area
Gear* <input type="text" value="KNIFE"/>	Number of Crew (including Captain)* <input type="text" value="1"/>	Seaweed Sector* Click here for map of seaweed sectors <input type="text" value="06-16"/>
Quantity of gear * <input type="text" value="1"/>	Sea Time * Sea Time Units * <input type="text" value="2"/> <input type="text" value="Hours"/>	State Landed* <input type="text" value="Maine"/>
		For the port, enter the first few letter of the port name, then select result from the drop down list displayed. Port Landed* <input type="text" value="Boothbay Harbor"/>
Species & Catch Information for this trip		
<input type="button" value="Add Catch Information"/> <input type="button" value="Delete Selected Catch Information"/>		
Species Information Catch Information		

7. For the “Species Information” section, you’ll select the seaweed type and quantity harvested, and for the “Catch Information” section you’ll select what you did with the seaweed.

Species & Catch Information for this trip

+ Add Catch Information ✕ Delete Selected Catch Information

SPECIES INFORMATION	CATCH INFORMATION
<p>Species* ROCKWEED ▼</p> <p>Grade* attached ▼</p> <p>Market Description* unsized - unsized ▼</p> <p>Quantity* 1500</p> <p>Units* LB - Pounds ▼</p>	<p>Disposition in Compliance Reports* Sold to Dealer ▼</p> <p>Dealer* MIGIS LODGE (54661) ▼</p> <p>Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement</p>

Submit this report only Submit & file next
Submit & file negative for other licenses

8. If you need to add more seaweed to this trip, select “Add Catch Information.”

Species & Catch Information for this trip

+ Add Catch Information ✕ Delete Selected Catch Information

SPECIES INFORMATION	CATCH INFORMATION
<p>Species* ROCKWEED ▼</p> <p>Grade* attached ▼</p> <p>Market Description* unsized - unsized ▼</p> <p>Quantity* 1500</p> <p>Units* LB - Pounds ▼</p>	<p>Disposition in Compliance Reports* Sold to Dealer ▼</p> <p>Dealer* MIGIS LODGE (54661) ▼</p> <p>Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement</p>

Submit this report only Submit & file next
Submit & file negative for other licenses

9. Another box will pop-up below the species information you just entered and you can add more seaweed data to your trip. Click "Add Catch Information" if you need to enter more seaweed data.

Species & Catch Information for this trip

+ Add Catch Information ✕ Delete Selected Catch Information

SPECIES INFORMATION	CATCH INFORMATION
<p>Species* ROCKWEED ▼</p> <p>Grade* attached ▼</p> <p>Market Description* unsized - unsized ▼</p> <p>Quantity* 1500</p> <p>Units* LB - Pounds ▼</p>	<p>Disposition in Compliance Reports* Sold to Dealer ▼</p> <p>Dealer* MIGIS LODGE (54661) ▼</p> <p>Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement</p>
<p>Species* BLADDER WRACK ▼</p> <p>Grade* attached ▼</p> <p>Market Description* unsized - unsized ▼</p> <p>Quantity* <input type="text"/></p> <p>Units* LB - Pounds ▼</p>	<p>Disposition in Compliance Reports* Select ... ▼</p> <p>Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement</p>

Submit this report only Submit & file next
Submit & file negative for other licenses

10. Once you're done entering your seaweed data, you'll select whether you want to "Submit this report only," "Submit & file next," or "Submit & file negative for other licenses."

- **Submit this report only**- submits the landings data you entered for the specific license and date chosen
- **Submit & file next**- submits the landings data you entered for the specific license and date chosen and you'll receive a pop-up box giving you the option to submit another report for the same license or pick another license
- **Submit & file negative for other licenses**- submits the landings data you entered for the specific license and date chosen and files negative reports for any other licenses you may have that require reporting

Species & Catch Information for this trip

+ Add Catch Information ✕ Delete Selected Catch Information

SPECIES INFORMATION	CATCH INFORMATION
<p>Species* ROCKWEED</p> <p>Grade* attached</p> <p>Market Description* unsized - unsized</p> <p>Quantity* 1500</p> <p>Units* LB - Pounds</p>	<p>Disposition in Compliance Reports* Sold to Dealer</p> <p>Dealer* MIGIS LODGE (54661)</p> <p>Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement</p>

Submit this report only Submit & file next
Submit & file negative for other licenses

11. If you choose to "Submit this report only," you'll receive a notification telling you the report was filed successfully. Click "Close" to return to the home screen.

